



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

Central Maricopa Regional Partnership Council

## Meeting Minutes

### Call to Order

A regular meeting of the First Things First Central Maricopa Regional Partnership Council was held on April 11, 2012 at the Desert Breeze Substation, 251 North Desert Breeze Boulevard, Chandler, AZ 85226.

Chair Andrea Colby welcomed everyone and called the meeting to order at approximately 3:35 p.m.

### Members Present:

Chair Andrea Colby, Vice Chair Maureen Duane, Genoveva Acosta-Bueno, Hope Dillon, Trinity Donovan, Jackie Garner, Kathy Halter, Zita Johnson, and Frank Narducci

### Members Absent:

Karen Emery and Glen Waterkotte

### Approval of Regular Meeting Minutes of February 8, 2012

A motion was made by Vice Chair Duane to approve the minutes of the February 8, 2012 meeting, seconded by Council Member Donovan. Motion carried unanimously, 8-0 (Council Member Garner had not yet arrived).

### Call to the Public

The following people made brief comments to the Council.

- Shannon Graffius with the American Academy of Pediatrics read a letter from Dr. Judith Pendleton in support of the Best Care for Kids program.
- Gayla Spenney from Parents as Teachers stated that they presently have a waiting list of 65 families for My Child is Ready, 15 of which are Spanish-speaking. In response to questions from Regional Director Floth, Ms. Spenney stating they are presently serving families on the waiting list by mailing them a package of information. In addition, parents are also being contacted periodically and sent out more information.
- Lynette Stonefeld with Tempe Community Council (TCC) stated that they will be receiving services from the Scottsdale Public Library on the Ready to Read program at the Kyrene Family Resource Center in June, with the services being expanded in the fall to four more sites as well as training the TCC staff so that the programs can be expanded to all sites by January.
- Carla Sahr with TEACH stated that there are currently 71 active scholars, 41 of which are regionally funded. Nine persons have received CDA's, with two more pending. One person has already

received their AA degree. The Salt River Pima-Maricopa Indian Community Regional Partnership Council also has four active scholars from the 2012 funding provided by Central Maricopa.

### **Data Reports/Contract Detail Discussion**

Regional Director Floth referred Council members to the data reports which had previously been mailed to them and asked them if they had any questions about the data. She also asked if Council members wanted to continue to receive the entire narrative reports or would they like to receive summarized highlights from the narratives instead.

Council Member Garner arrived at the meeting at 3:50 p.m.

Chair Colby stated that she would prefer to see a summary, with Council members having the option to call Regional Director Floth if they had any questions. Regional Director Floth informed the Council members that the reports are looked at on a monthly basis to see if there are any “red flags” as to the percentage of funds expended to date, etc. and that the grantees are contacted to answer any questions that arise. She stated that it is usually a simple explanation, such as an agency that only bills quarterly for their services or one of their large events or expenditures doesn’t occur until near the end of the funding year. Council Member Narducci asked if the material could be scanned and sent electronically. Regional Director Floth answered specific questions from Council members about the reports.

### **Governance Manual Review**

Regional Director Floth stated that the governance manual states that the Council will review the policy manual on a regular basis. She asked if anyone had any changes and if not, asked that a motion be made to adopt the manual. Council Member Donovan moved to accept the Governance Policy Manual as written. The motion was seconded by Council Member Dillon and passed unanimously.

### **Chair/Vice Chair Elections**

Chair Colby stated that the policy manual presently calls for election of the Chair and Vice Chair in May, however, new members will be present at the July meeting and if Council members wanted to delay the vote until July, a motion would need to be made. Discussion took place that either the present Vice Chair or Regional Director Floth could lead the meeting in June since Chair Colby will no longer be on the council. Council Member Johnson moved to postpone the election of the Chair and Vice Chair until July. Council Member Halter seconded the motion, and it passed unanimously.

### **Child Abuse Prevention and Awareness Coalition Presentation**

Community Outreach Coordinator Courtney Riddle, Rob Bell and Kepra Jack from the Child Abuse Prevention and Awareness Coalition gave a presentation about the history of the coalition and an update about the Family Day event which was held at Tumbleweed Park April 7th.

### **Director/Council Updates**

- Regional Director Floth presented Community Outreach Coordinator Courtney Riddle with a thank you gift for her service to First Things First and the Central Maricopa region. Everyone expressed their appreciation to Courtney for all of her service. Regional Director Floth asked Council members

how they wanted to go about finding Courtney's replacement as well as the interview process.

Regional Director Floth stated she would send out the job description to everyone and asked them to disseminate to anyone they think might be interested in the position.

- Regional Director Floth thanked all of the Council members who are participating in the grant reviews.
- Council Member Donovan asked about the evaluation presentation. Regional Director Floth stated that they will be meeting one more time and then will be making recommendations.
- Council Member Donovan asked about pending legislation. Regional Director Floth stated that there is one house bill that includes reauthorization every eight years which is still before the legislature. Council Member Donovan asked for updates at the next meeting.
- Council Member Donovan stated that there will be a groundbreaking for the Chandler Christian Community Center expansion project on April 26 at 3:00 p.m. She also stated that there will be a fundraising walk to be held on April 21 from 8:00-10:00 a.m. at Tumbleweed Park.

#### **Next Meeting**

The next regular meeting will be held on May 9, 2012 at the Riven Savior Lutheran Church, 23914 South Alma School Road, Sun Lakes, Arizona 85248.

#### **Adjournment**

Chair Colby asked for any additional questions, or comments from the Council and receiving none, adjourned the meeting at 5:12 p.m.

Submitted By \_\_\_\_\_  
Caitlyn Hollins, Administrative Assistant III

Approved By \_\_\_\_\_  
Andrea Colby, Chair